

RFP 26-39 Emergency Generator Repair & Maintenance Services

Rowan University

Office of Contracting & Procurement

Questions & Answers

1. I was looking for clarification on this generator request. Are you just looking for 1 annual maintenance per generator?
 - a. **At all locations listed – yes one annual inspection.**
2. Are all locations just (1) Annual Service? The 2024 RFP Had Bi-Annual at some locations
 - a. **See above answer to #1**
3. If you were to change one thing about your current vendor, what would it be?
 - a. **We do not have issues with the current vendor. The State procurement process requires this to be rebid every few years.**
4. Do you only need one service per year per unit? The scope of work indicates needing more due to life safety needs, but pricing page states annual price only.
 - a. **See answer to #1**
5. What do you need done specifically included in the annual service? Oil change, filter change, load test, fuel sample, coolant change, etc.? The scope of work has very vague language. We want to bid apples to apples.
 - a. **Oil change, oil & Fuel filter change, inspection of belts, battery tested, coolant sent out for sampling analysis, a complete inspection. Quote for load bank testing separate.**